

## Data Services & Analytics Code of Practice

June 2018

The Code of Practice relates to Elgin's use of its data derived from its aggregation of roadworks data from public authorities and Utilities.

Elgin intends voluntarily to submit its aggregated data and derived data services to a Code of Practice designed to align itself with public sector policies and industry sensitivities.

The Code of Practice was formally adopted at the last Elgin Guardians meeting on 6 June 2018.

This document accompanies the Elgin statement of *Public Data Principles* and the governance regime which underpins the Roadworks Portal located at [roadworks.org](http://roadworks.org). These are described [here](#).

### Code of Practice

1. Elgin undertakes to display and /or disseminate only data collected from Local Authorities and Utilities that is intended for public view or approved professional use. These include fields derived from the present EToN schema or its successors.
2. Elgin will not alter values in the raw data. However we may try to validate and normalise the data for aggregation, storage and processing purposes.
3. Elgin will acknowledge at all times the source of the data and supply of such data and will advise potential users about the dangers of interpreting the data without specialist advice.
4. Any publication of historic data with open access will be subject to an aggregation process so that no Promoter or Local Authority can be easily identified.(e g query tools limited to aggregated analysis provided by regions (LAs) and Utility sector (water, gas, electricity, telecom) only. It is however to be recognised that geo-coded data will permit determined identification of more granular views in an industry defined by its geography.
5. Elgin undertakes to ensure that the data is kept in a secure environment and available for present and future analysis.
6. Appropriate licensing agreements should be in place when data is to be transferred to another organisation.

Shane O'Neill  
Chairman  
Elgin  
6 June 2017